

Delegates in Attendance:

Councillor Gian-Carlo Carra – City of Calgary
Mayor Marshall Chalmers – City of Chestermere
Mayor Jeff Genung – Town of Cochrane
Reeve Larry Spilak – MD of Foothills
Mayor Craig Snodgrass – Town of High River
Councillor Ray Watrin – Town of Okotoks
Reeve Greg Boehlke – Rocky View County
Councillor Jason Montgomery - Strathmore
Councillor Tom Ikert – Wheatland County

Dale Beesley – ADM Municipal Affairs

CMRB Administration:

Christopher Sheard, Chair
Jordon Copping, Chief Officer
Liisa Tipman, Project Manager–Land Use
Jaime Graves, Project Manager-Intermunicipal Servicing
JP Leclair, GIS Analyst
Shelley Armeneau, Office Manager

1. Call to Order

Called to order at 9:30 AM.

2. Chair's Opening Remarks

Chair Sheard opened the meeting.

3. Approval of Agenda

Moved by Mayor Brown, **Seconded by** Mayor Snodgrass, accepted by Chair

Motion: That the Calgary Metropolitan Region Land Use Committee approve the agenda of the meeting.

Motion carried unanimously.

4. Review and Approve Minutes

Moved by Reeve Boehlke, **Seconded by** Mayor Genung, accepted by Chair.

Motion: That the Calgary Metropolitan Region Land Use Committee approve the Minutes of the December 6, 2018 meeting, removing Mayor Snodgrass from the list of attendees.

Motion carried unanimously.

5. IREF

a. Selection of Third Party Consultants

The Committee received an update on the Third Party Consultant selection process. A group of five qualified consultants have been selected and contracts are currently being finalized. The consultants are: B&A Planning Group, ISL Engineering and Land Services, 02 Design and Planning, Situated Co. and Stantec. The consultants will be chosen by rotating through an established order, unless a conflict arises upon which the next in line will be contacted.

b. Interpretation Guide

The Committee discussed this item and asked that the following changes be made and brought to the Board for approval:

- CMRB Administration to add a few sentences to the Guide addressing who can speak to the Board regarding an IREF application. The sentences should be explicit that a member of municipal administration or other technical expert familiar with the statutory plan may present on the municipality's behalf.
- CMRB Administration to amend the Guide to be consistent in its use of terms, picking either challenge or objection.
- CMRB Administration to amend Section 5.3 paragraph 2 of the Guide to say, "The member municipality who submitted the application will also have an opportunity, assisted by technical experts, to present its reasons for requesting approval of the application." (exact wording to be determined)

Moved by Councillor Carra, **Seconded by** Reeve Boehlke, accepted by Chair

Motion: That the Calgary Metropolitan Region Land Use Committee recommend the IREF Interpretation Guide and IREF Application Checklist to the Board for approval with the changes noted.

Motion carried unanimously

6. RFP for Growth Plan Consultants

Liisa Tipman provided an update on the process for selection of a Growth Plan Consultant, with an ideal RFP posting date of March 2019. Members discussed the desire to have local and international proposals, and how to encourage that in the Request for Proposal and locations of posting.

7. Environmentally Sensitive Areas

a. Speaker Series

Guy Greenaway provided a presentation on Environmentally Sensitive Areas.

b. ESA Request for Study

The Committee discussed the need to ensure the Growth Plan fully considers and incorporates environmentally sensitive areas. Although each member municipality has expert staff who have created inventories, the same criteria and parameters are not used. In order to support the growth planning process, a background study would help to identify existing studies, data and mapping, and provide suggested policy directions or best practices. Updates on the study, including scope and budget, will be brought back to the committee.

Moved by Councillor Carra, **Seconded by** Mayor Brown, accepted by Chair

Motion: That the Calgary Metropolitan Region Land Use Committee direct CMRB Administration to undertake a study around environmentally sensitive areas.

Motion carried unanimously

8. TAG Update

Liisa Tipman reviewed the work currently underway by CMRB Administration and the Land Use TAG, including:

- Communications and Engagement Framework
- Data and Analytics Subcommittee
- Chartering Process
- Regional Employment Analysis

9. Next Meeting

Thursday March 7, 2019.

Meeting adjourned at 12:07 PM.



CMRB Chair, Christopher Sheard

