

Minutes of the meeting of
the Governance Committee of the
Calgary Metropolitan Region Board held by
GoToMeeting on Thursday July 2, 2020

Delegates in Attendance:

Mayor Peter Brown – City of Airdrie
Councillor George Chahal – City of Calgary
Deputy Mayor Michelle Young – City of Chestermere
Reeve Suzanne Oel – Foothills County
Mayor Bill Robertson – Town of Okotoks
Councillor Jamie Kinghorn – Town of High River
Councillor Glenn Koester – Wheatland County

CMRB Administration:

Chris Sheard, Chair
Jordon Copping, Chief Officer
Shelley Armeneau, Office Manager

1. Call to Order

Called to order at 1:30 PM.

2. Adoption of Agenda

Moved by Mayor Brown, **Seconded by** Councillor Koester, accepted by Chair.

Motion: That the Committee approve the agenda of the meeting.

Motion carried unanimously.

3. Approval of Minutes

Moved by Mayor Brown, **Seconded by** Councillor Chahal, accepted by Chair.

Motion: That the Committee approve the Minutes of the April 16, 2020 meeting.

Motion carried unanimously.

4. Policy for Members to Bring Agenda Items

Jordon Copping reviewed the policy changes and clarified that the 2/3 vote referred to in the policy was a simple 2/3 majority by number.

Moved by Mayor Brown, **Seconded by** Deputy Mayor Young, accepted by Chair.

Reeve Oel suggested a friendly amendment to the motion which was accepted.

Motion: That the Committee recommend for approval by the Board the proposed Amended Procedural Policy on Motions with the following change:

1. Defeated Motions:

During a Board or Committee meeting, **a motion may be** brought back to the table sooner than six months, if agreed upon by a vote of the Board or Committee.

Motion carried unanimously.

5. Policy on Email Votes

Moved by Mayor Brown, **Seconded by** Councillor Kinghorn, accepted by Chair.

Motion: That the Committee recommend for approval by the Board the proposed Amended Procedural Policy on Motions.

Motion carried unanimously.

6. Board Chair Recruitment Subcommittee

Jordon Copping reviewed this item and noted a clerical error that the brief in the agenda package was missing the second motion. The proposed correct motions were contained in the agenda.

Moved by Councillor Kinghorn, **Seconded by** Deputy Mayor Young, accepted by Chair.

Motion: That the Committee create a Board Chair Recruitment Subcommittee.

Motion carried unanimously.

Members discussed expressions of interest for participation on the Board Chair Subcommittee (BCRS). The Committee agreed to ask Mayor Genung, as Vice Chair of the Board, if he would participate in the BCRS.

Jordon will solicit interest for the BCRS from the Governance Committee via email with the following criteria:

- The seat must be an individual, not a changeable municipal representative.
- There should be a balance of rural and urban as well as geographic representation.
- The number of people sitting on the BCRS should be around five.
- The BCRS will select 2-3 final candidates who will be interviewed by the Board before the selection is made.

Moved by Mayor Robertson, **Seconded by** Mayor Brown, accepted by Chair.

Motion: That the Committee authorize the Chief Officer to retain the services of an executive search firm.

Motion carried unanimously.

7. Appeal/Reconsideration Mechanism

The Committee discussed the proposed mechanism and changes were proposed. Members agreed that in order to fully understand the impacts of suggested changes, they would need additional time to review. CMRB Administration will canvas the members for their comments and bring this item back to a future meeting.

Moved by Mayor Brown, **Seconded by** Mayor Robertson, accepted by Chair.

Motion: That the Governance Committee table this item.

Motion carried unanimously.

8. Email Vote on Board Chair Recruitment Subcommittee

On July 3, 2020 CMRB Administration circulated an email to the Governance Committee asking for participation on the Board Chair Recruitment Subcommittee (BCRS) and setting out the time commitment. On July 9 another email was sent containing the proposed composition of the BCRS. Members voted by email on the following motion:

Motion: That the Governance Committee approve the membership of the Board Chair Recruitment Subcommittee.


Motion carried.

The BCRS members are as follows:

Councillor George Chahal
Mayor Marshall Chalmers
Reeve Suzanne Oel
Mayor Bill Robertson
Councillor Glenn Koester
Mayor Jeff Genung

9. Next Meeting Thursday September 17.

10. Adjourned at 3:20 PM.



CMRB Chair, Christopher Sheard

