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Minutes of the meeting of  
the Governance Committee of the  
Calgary Metropolitan Region Board held by  
GoToMeeting on Thursday October 22, 2020

**Delegates in Attendance:**

Mayor Peter Brown – City of Airdrie  
Councillor George Chahal – City of Calgary  
Mayor Marshall Chalmers – City of Chestermere  
Reeve Suzanne Oel – Foothills County  
Mayor Bill Robertson – Town of Okotoks  
Councillor Jerry Gautreau – Rocky View County  
Councillor Jamie Kinghorn – Town of High River  
Reeve Amber Link – Wheatland County

**CMRB Administration:**

Chris Sheard, Chair  
Jordon Copping, Chief Officer  
Shelley Armeneau, Office Manager

**1. Call to Order**

Called to order at 9:30 AM.

**2. Adoption of Agenda**

**Moved by** Mayor Brown, **Seconded by** Mayor Robertson, accepted by Chair.

**Motion:** That the Committee approve the agenda of the meeting.

**Motion carried unanimously.**

**3. Approval of Minutes**

**Moved by** Mayor Brown, **Seconded by** Councillor Kinghorn, accepted by Chair.

**Motion:** That the Committee approve the Minutes of the July 2, 2020 meeting.

**Motion carried unanimously.**

**4. Q2 Actuals**

**Moved by** Mayor Brown, **Seconded by** Councillor Chahal, accepted by Chair.

**Motion:** That the Committee receive and recommend for review by the Board the Q2 Actuals.

**Motion carried unanimously.**

**5. Q3 Actuals**

**Moved by** Mayor Brown, **Seconded by** Reeve Link, accepted by Chair.

**Motion:** That the Committee receive and recommend for review by the Board the Q3 Actuals.

**Motion carried unanimously.**

**6. 2021 Budget**

Jordon Copping reviewed this item and answered questions. Members provided feedback on the proposed budget and the following motion was made:

**Motion Arising:**

**Moved by** Councillor Chahal, **Seconded by** Mayor Brown, accepted by Chair.

**Motion:**

a) That the 2021 budget be sent back to CMRB Administration to develop a multi-year forecast in order to have a better understanding of the longer-term impacts to the reserve funds and the level of provincial funding;

b) As part of the budgeting process, to engage the Board in a strategic discussion to establish priorities for 2021; and

c) That the Board develop guidance or principles on how to use the reserve fund.

**Motion carried unanimously.**

**7. Participation of External Stakeholders in CMRB Initiatives**

Jordon Copping reviewed the evolution of this topic. Committee members provided feedback and general agreement.

**Moved by** Councillor Gautreau, **Seconded by** Reeve Oel, accepted by Chair.

**Motion:** That the Committee recommend for approval by the Board the Policy on Participation of External Stakeholders in CMRB Initiatives.

**Motion carried unanimously.**

**8. Appeal/Reconsideration Mechanism**

The Committee discussed the proposed options for a dispute reconsideration mechanism and provided feedback to Administration.

**Moved by** Mayor Brown, **Seconded by** Mayor Robertson, accepted by Chair.

Councillor Chahal put forward a friendly amendment to add: b) the option of a mediated dispute resolution.

**Motion:**

That the Governance Committee authorize CMRB Administration to explore:

- a) the creation of a pool of knowledgeable experts to hear appeals of CMRB decisions;
- b) the option of a mediated dispute resolution; and

Report back no later than the December 2020 meeting of the Governance Committee.

**Motion carried unanimously.**

**9. Next Meeting** Thursday November 26.

**10. Adjourned at 11:57 AM.**



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**CMRB Chair, Christopher Sheard**

