

**Delegates in Attendance:**

Mayor Peter Brown – City of Airdrie  
Councillor Gian Carlo Carra – City of Calgary  
Mayor Marshall Chalmers – City of Chestermere  
Mayor Jeff Genung – Town of Cochrane  
Reeve Suzanne Oel – Foothills County  
Mayor Craig Snodgrass – Town of High River  
Mayor Bill Robertson – Town of Okotoks  
Reeve Greg Boehlke – Rocky View County  
Reeve Amber Link – Wheatland County

Monte Krueger, Municipal Affairs

**CMRB Administration:**

Chris Sheard, Chair  
Jordon Copping, Chief Officer  
Liisa Tipman, Project Manager–Land Use  
Jaime Graves, Project Manager–Intermunicipal Servicing  
Shelley Armeneau, Office Manager

**1. Call to Order**

Called to order at 9:38 AM. Chair noted the meeting was being held virtually and that it was live streaming on Youtube for the public. The process for voting will be by verbal roll call poll alphabetically by member municipality.

**2. Approval of Agenda**

M 2020-21

**Moved by** Mayor Genung, **Seconded by** Mayor Brown, accepted by Chair.

**Motion:** That the Board approve the agenda of the March 20, 2020 meeting with the following change:

- o Add roundtable item at the end of the Agenda on COVID-19 pandemic.

**Moved by** Councillor Carra, **Seconded by** Reeve Boehlke, accepted by Chair.

**Motion:** That the Board approve the agenda of the March 20, 2020, meeting with the following change

- o Add a discussion on releasing information from HDR Calthorpe Workshop #2 to the public as item 3a.

**Motions carried unanimously.**

### 3. Approval of Minutes

M 2020-22

**Moved by** Councillor Carra **Seconded by** Mayor Genung, accepted by Chair.

**Motion:** That the Board approve the Minutes of the February 21, 2020 meeting.

**Motion carried unanimously.**

### 3a. Discussion on Release of HDR Calthorpe Workshop #2

M2020-23

**Moved by** Reeve Boehlke **Seconded by** Councillor Carra, accepted by Chair.

**Motion:** That the Board approve by email circulation the HDR Calthorpe Workshop #2 Summary Report and authorize CMRB Administration to release it to the public.

**Motion carried unanimously.**

Mayor Robertson joined the meeting at 9:55 AM.

### 4. Annual Report

M 2020-24

**Moved by** Reeve Oel **Seconded by** Reeve Link, accepted by Chair.

**Motion:** That the Board approve the Annual Report with a change to agenda package page 19 to read under "Board Governance – Cost Sharing Model – *(suspended)*" instead of (in progress).

**Motion carried.**

#### **Amending Motion:**

M 2020-25

**Moved by** Mayor Robertson **Seconded by** Reeve Boehlke, accepted by Chair.

**Motion:** That the Board approve the Annual Report with a change to agenda package page 19 to read under "Board Governance – Cost Sharing Model – *(suspended)*" instead of (in progress), **as a first draft and be brought back to the April Board meeting for final approval.**

**Motion carried.**

CMRB Administration took direction from the Board to circulate an email to member municipalities seeking feedback on wording changes/edits to the Annual Report to be brought back to the April meeting.

## 5. Public Engagement Policy

Jordon Copping presented the Public Engagement Policy, noting that CMRB Administration is working with HDR Calthorpe in order to account for the current pandemic circumstances, understanding that the timelines will likely change. He clarified that the Policy itself does not affect the engagement framework as originally brought forward.

### **Motion:**

M 2020-26

**Moved by** Councillor Carra **Seconded by** Mayor Brown, accepted by Chair.

**Motion:** That the Board approve the Public Engagement Policy.

**Motion carried unanimously.**

## 6. Consolidation of Committees

### **Motion:**

M 2020-27

**Moved by** Mayor Genung **Seconded by** Mayor Robertson, accepted by Chair.

**Motion:** That the Board approve the consolidation of the LUC and ISC.

**Motion carried unanimously.**

Chair Sheard encouraged members to submit their preference for a name of the combined committee.

## 7. Roundtable

Members held a roundtable and discussed the COVID-19 pandemic and how their municipalities were responding to the crisis.

**8. Next Meeting:** Friday April 24, 2020, 9:30 AM.

## 9. Adjournment

The Chair declared the meeting adjourned at 11:34 AM.



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**CMRB Chair, Christopher Sheard**

