

Delegates in Attendance:

Mayor Peter Brown – City of Airdrie
Mayor Naheed Nenshi – City of Calgary
Mayor Marshall Chalmers – City of Chestermere
Mayor Jeff Genung – Town of Cochrane
Reeve Suzanne Oel – Foothills County
Mayor Craig Snodgrass – Town of High River
Mayor Bill Robertson – Town of Okotoks
Reeve Greg Boehlke – Rocky View County
Reeve Amber Link – Wheatland County

Dale Beesley, Municipal Affairs

CMRB Administration:

Chris Sheard, Chair
Jordon Copping, Chief Officer
Liisa Tipman, Project Manager–Land Use
Jaime Graves, Project Manager–Intermunicipal Servicing
Shelley Armeneau, Office Manager

1. Call to Order

Called to order at 9:30 AM. Chair noted the meeting was being held virtually and that it was live streaming on YouTube for the public. The process for voting will be by verbal roll call poll alphabetically by member municipality.

2. Approval of Agenda

M 2020-74

Moved by Mayor Brown, **Seconded by** Mayor Chalmers, accepted by Chair.

Motion: That the Board approve the agenda of the July 17, 2020 meeting.

Motions carries.

3. Approval of Minutes

M 2020-75

Moved by Reeve Oel **Seconded by** Mayor Robertson, accepted by Chair.

Motion: That the Board approve the Minutes of the June 26, 2020 meeting.

Motion carried unanimously.

4. Growth & Servicing Plan Project Update

HDR Calthorpe reviewed the update in the agenda package and answered questions. Stephen Power clarified that many of the overall guiding principles for the policies will come from the CMRB Board priorities. The Board discussed whether the Land Use and Servicing Plans would be separate documents or combined. The Chair confirmed the Regulations states they are two separate documents, with the Land Use Plan being reviewed every 10 years and the Servicing Plan every 5 years.

M 2020-76

Moved by Reeve Boehlke **Seconded by** Reeve Link, accepted by Chair.

Motion: That the Board receive for information the update on the progress of the Growth & Servicing Plan.

Motion carried unanimously.

5. Phase 1 Growth & Servicing Public Engagement

Anne Harding from HDR|Calthorpe provided a presentation to the Board on the public engagement and hosted a live demonstration of the website. Board members expressed concern about having engagement over the summer, and the inability of their administrations to review the materials due to the lateness of receiving the information from HDR.

Members discussed the options and put forward alternate launch dates for the website. Wheatland County suggested a delay of the launch of the website to July 24. Rocky View County put forward a friendly amendment to change the launch date of the website to July 30. The friendly amendment was accepted.

M 2020-77

Motion Arising

Moved by Reeve Link **Seconded by** Mayor Robertson, accepted by Chair.

Motion: That HDR|Calthorpe delay the launch of the Public Engagement website until July 30 in order to provide municipalities adequate time to provide feedback.

Motion fails on the basis of not having 2/3 of the population of the region represented.

M 2020-78

Motion Arising:

Moved by Reeve Link **Seconded by** Mayor Genung, accepted by Chair.

Motion: That HDR|Calthorpe delay the launch of the Public Engagement website until July 24 in order to provide municipalities adequate time to provide feedback, and delay closing of Public Engagement to September 4th, 2020.

Motion carries.

In order to meet this new timeline CMRB Administration will:

- Circulate the website content to C&E TAG on July 17
- Set the deadline for C&E TAG comments for July 22 at Noon
- Engagement website launch will be July 24

6. Policy for Members to Bring Forward Motions

M 2020-79

Moved by Mayor Brown **Seconded by** Mayor Genung, accepted by Chair.

Motion: That the Board approve the proposed Amended Procedural Policy on Motions.

Motion carried unanimously.

7. Policy on Email Votes

M 2020-80

Moved by Mayor Brown **Seconded by** Mayor Robertson, accepted by Chair.

Motion: That the Board approve the proposed Amended Procedural Policy on Conducting Board and Committee Votes.

Motion carried unanimously.

8. Board Chair Recruitment Subcommittee

Jordon Copping provided a verbal update on the Board Chair Recruitment Subcommittee:

At the July 2 Governance Committee meeting a motion was passed to create a Board Chair Recruitment Subcommittee (BCRS). It was agreed that the BCRS should have balanced geographic representation, and that Mayor Genung should be asked to participate as the Vice Chair of the Board. An email vote was conducted, and it was agreed the BCRS will be made up of the following individuals:

- George Chahal, Calgary
- Marshall Chalmers, Chestermere
- Jeff Genung, Cochrane
- Suzanne Oel, Foothills
- Bill Robertson, Okotoks
- Glenn Koester, Wheatland

The following tasks will be completed in the coming weeks:

- Select an executive search firm

- Administration has requested proposals from three firms to help support the BCRS in the executive search.
- Finalize a proposed role description for the Board Chair and propose a remuneration structure for the Board Chair.
 - These two items would be circulated to the Board for an email vote over the summer.
- Begin the search process.

M 2020-81

Moved by Mayor Brown **Seconded by** Mayor Genung, accepted by Chair.

Motion: That the Board receive for information an update on the Board Chair Recruitment Subcommittee.

Motion carried unanimously.

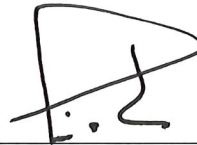
9. COVID Roundtable

The Board held a short COVID roundtable discussion.

9. Next Meeting: Friday September 18, 2020, 9:30 AM.

10. Adjournment

The Chair declared the meeting adjourned at 11:56 AM.



CMRB Chair, Christopher Sheard