

Minutes of the Meeting of the Governance Committee
of the Calgary Metropolitan Region Board on
April 14, 2023, by Go-To Meeting

Delegates in Attendance:

Mayor Peter Brown – City of Airdrie
Councillor Gian-Carlo Carra – City of Calgary
Mayor Jeff Colvin – City of Chestermere
Reeve Delilah Miller – Foothills County
Councillor Kelly Smit – Town of High River
Councillor Brent Robinson – Town of Okotoks
Councillor Kevin Hanson – Rocky View County
Gary Sandberg – Assistant Deputy Minister, Municipal Affairs

CMRB Administration:

Greg Clark, Chair
Jordon Copping, Chief Officer
Jaime Graves, Director of Regional Projects
Liisa Tipman, Director of Regional Planning
JP Leclair, GIS & Data Lead
Shelley Armeneau, Office Manager

1. Call to Order

Chair Greg Clark called the meeting to order at 9:00 AM and Councillor Smit provided a land acknowledgment.

2. Approval of Agenda

Moved by Mayor Brown, **Seconded by** Councillor Hanson, accepted by Chair.

Motion: That the Committee approve the agenda.

Motion carried unanimously.

3. Approval of Minutes

Moved by Councillor Smit, **Seconded by** Councillor Robinson, accepted by Chair.

Motion: That the Committee approve the Minutes of the October 28, 2022 meeting.

Motion carried unanimously.

4. Vice Chair Election

Moved by Reeve Miller, **Seconded by** Mayor Colvin, accepted by Chair.

Motion: That the Committee elect Mayor Peter Brown as Vice Chair of the Governance Committee.

Motion carried unanimously.

5. Q4 Actuals 2022

Moved by Mayor Brown, **Seconded by** Mayor Colvin, accepted by Chair.

Motion: That the Committee receive for information and recommend for review by the Board the 2022 Q4 Actuals.

Motion carried unanimously.

6. Q1 Actuals 2023

Moved by Councillor Hanson, **Seconded by** Mayor Brown, accepted by Chair.

Motion: That the Committee receive for information and recommend for review by the Board the 2023 Q1 Actuals.

Motion carried unanimously.

7. 2021 Draft Audited Financial Statements

Calvin Scott from Avail Chartered Accountants reviewed the draft Financial Statements and noted they are introducing a clean opinion which is presented in accordance with Canadian Public Sector Accounting Standards. There was nothing significant to bring to the Committee's attention and Calvin thanked CMRB Administration for their cooperation during the audit. He answered a question about vacation accruals and advised that they had no concerns about the carry forward amount. Jordon noted that COVID and the heavy workload during the creation of the Growth & Servicing Plan contributed to less holiday time being taken by staff, however the accumulation of holidays is now going down.

Moved into closed session @ 9:20 AM. Returned to public session @ 9:30 AM.

Moved by Reeve Miller, **Seconded by** Mayor Colvin, accepted by Chair.

Motion: That the Committee recommend for approval by the Board the 2022 Audited Financial Statements.

Motion carried unanimously.

8. Member Funding

Jordon Copping introduced this item and answered questions. Assistant Deputy Minister Gary Sandberg was in attendance to share his perspective and answer questions. Concerns and issues discussed included:

- Impacts of ongoing reductions in funding to municipalities
- Value of regional work CMRB is doing which translate to savings for the Province of Alberta
- Funding formulas in the EMRB
- Considerations for planning and taking into account individual member budget cycles. If a funding formula is approved, it would have to go before member councils first.

- CMRB’s internal administrative operating costs are already very lean and efficient. Consultants are brought on for projects as needed.
- Members are already investing in CMRB by way of significant administrative time commitment contributions.
- Suggestion that fees could be charged for Regional Evaluation Frameworks
- Repercussions of not approving a funding model.

A motion arising was put forward not to approve a funding model and instead revisit lobbying the provincial government to recognize the importance and significance of ongoing investment in CMRB. A friendly amendment to remove “not approve a funding model” was proposed and accepted.

Motion Arising A:

Moved by Mayor Brown, **Seconded by** Mayor Colvin, accepted by Chair.

Motion: That the Committee recommend that the Board revisit advocating to the provincial government to increase the ongoing investment in CMRB.

Motion carried unanimously.

The motion set out in the agenda package was discussed and amendments were made. By way of a motion arising, an addition to the original motion was suggested. Chair Clark directed the Committee to vote on each motion separately as follows:

Motion B as amended:

Moved by Councillor Robinson, **Seconded by** Reeve Miller, accepted by Chair.

Motion: Should the Board choose to request funds from the member municipalities, the Governance Committee recommends the population-based model as set out in the attached agenda for the 2024 budget year as recommended by CMRB Administration.

Motion carries.

Motion B Arising:

Moved by Councillor Hanson **Seconded by** Councillor Carra, accepted by Chair.

Motion: The Governance committee further recommends that the Board consider other models for future years as per the report.

Motion carries.

9. Roundtable

Jordon Copping noted the upcoming election and the Province of Alberta’s election communications policy. Gary Sandberg confirmed that CMRB does not fall under this policy, but encouraged members to be thoughtful of the policy.

10. Next Meeting Friday September 15, 2023.

11. Adjourned @ 11:00 AM.



CMRB Chair, Greg Clark