

Calgary Metropolitan Region Board Agenda
December 15, 2023, 9:00-11:30 AM
GoTo Meeting

- | | | | |
|---|---------------|---------|-----------|
| 1. Call to Order & Opening Remarks | | Clark | |
| 2. Land Acknowledgment | | Brown | |
| 3. Adoption of Agenda | | All | |
| For Decision: Motion to adopt and/or revise the Agenda | | | |
| 4. Consent Agenda: | (Attachments) | Clark | |
| Motion to approve the Consent Agenda | | | |
| A. Minutes November 24, 2023 3 | | | |
| B. Board Strategic Initiatives Update 6 | | | |
| 5. Speaker Series Event Recap & Next Steps | (Attachment) | Tipman | 10 |
| For Information: Motion to receive for information an update on the Digital Twin Speaker Series Event | | | |
| 6. Letter of Concern–Green Haven Estates ASP Amendment (Attachment) | | Copping | 11 |
| For Decision: Motion that the Board grant CMRB Administration an extension to January 26, 2024, and direct Administration to follow the process outlined in Section 7 of the REF Interpretation Guide and bring a recommendation back to the February 9, 2024 meeting of the Board | | | |

Closed session pursuant to Section 21 of FOIP

Agenda items circulated separately

- | | | | |
|---|--------------|--------------|--|
| 7. Canada Transit Fund TAG Terms of Reference | (Attachment) | Graves/Kurji | |
| 8. Amendment to Dispute Resolution & Appeal Bylaw | (Attachment) | Copping | |
| 9. Regional Policing | (Verbal) | Copping | |
| 10. Board Chair Performance Review | (Verbal) | Thorn | |

Return to Public Session

11. Roundtable
12. Next Meeting: Friday February 9, 2024 @ 9:30, City of Airdrie.
13. Adjournment

UPCOMING MEETINGS:

Land Use & Servicing Committee	Thursday Jan 18, 2024 @ 9:00 AM	GoTo Meeting
Board Meeting	Friday Feb 9, 2024 @ 9:30 AM	City of Airdrie
Governance Committee	Friday March 8, 2024 @ 9:30 AM	GoTo Meeting

The Calgary Metropolitan Region is honored to be in the traditional territory of the Siksika, Kainai, and Piikani Nations of the Blackfoot Confederacy; the Tsuut'ina Nation; the Bearspaw, Chiniki, and Goodstoney Nations of the Stoney Nakoda; and the home of Métis Nation of Alberta Region 3.

In the spirit of truth and reconciliation the CMRB is actively working to build meaningful and mutually beneficial long-term relationships with Indigenous Nations and communities in and around the Region.

**Minutes of the Calgary Metropolitan Region Board Meeting
Held at Fort Calgary on Friday November 24, 2023**

Delegates in Attendance

Mayor Peter Brown – City of Airdrie
Mayor Jyoti Gondek – City of Calgary
Mayor Jeff Colvin – City of Chestermere
Mayor Jeff Genung – Town of Cochrane
Reeve Delilah Miller – Foothills County
Mayor Craig Snodgrass – High River
Mayor Tanya Thorn - Town of Okotoks (Vice Chair)
Deputy Reeve Don Kochan – Rocky View County
Shawn Ewasiuk - Municipal Affairs

CMRB Administration:

Greg Clark, Chair
Jordon Copping, Chief Officer
Liisa Tipman, Director of Regional Planning
Jaime Graves, Director of Regional Projects
Shelley Armeneau, Office Manager

1. Call to Order & Opening Comments

Chair Clark called the meeting to order at 10:30 AM and Deputy Reeve Kochan provided a land acknowledgment.

2. Approval of Agenda

Moved by Mayor Brown **Seconded by** Mayor Gondek, accepted by Chair.

M 2023-33

Motion: That the Board approve the agenda of the November 24, 2023, meeting.

Motion carried unanimously.

3. Consent Agenda

Included in the Consent Agenda were Minutes of the October 13, 2023, Board meeting and the Board Strategic Initiatives Update.

Moved by Mayor Genung **Seconded by** Mayor Brown, accepted by Chair.

M 2023-34

Motion: That the Board approve the Consent Agenda.

Motion carried unanimously.

4. City of Calgary Community Update

Mayor Gondek provided a presentation on the City of Calgary's Housing Strategy and discussed the following points:

- Calgary's housing crisis
- Development and overview of Calgary's strategy
- Implementation and next steps

Mayor Gondek answered questions about availability of housing for citizens moving to Calgary for employment opportunities, consideration of affordability of satellite communities, affects of diminished federal and provincial funding, Indigenous housing recommendations, Housing Accelerator Fund and lack of regional opportunities through federal funding.

5. Vice Chair Election

Chair Clark noted the Vice Chair position had recently become vacant after a change in Board representation at Rocky View County. An email was circulated to members on October 24, 2023, inviting nominations for the position. Mayor Thorn put her name forward. The Board resoundingly agreed to Mayor Thorn taking the position of Vice Chair, and she formally accepted the nomination.

Moved by Mayor Brown **Seconded by** Mayor Snodgrass, accepted by Chair.

Motion: That the Board elect Mayor Tanya Thorn as Vice Chair of the Board.

Motion carried unanimously.

M 2023-35

6. Draft CMR Additions to Reserve Framework

Anne Harding from Forum Community Relations introduced this item and answered questions. She noted that the purpose of the ATR Framework is to provide useful considerations for how member municipalities and First Nations can respectfully work together when land within a member municipality has been identified for potential conversion to a First Nation Reserve. Each addition to reserve will be unique and how each municipality and First Nation handles the addition will be unique. By no means is the framework prescribing what needs to be done, but is more about principles to work together. She also noted that the Framework was created through working group participants of member municipalities and two First Nations in the region. Members discussed land use policies, taxes, water servicing, and advancing reconciliation.

Moved by Mayor Gondek, **Seconded by** Mayor Brown, accepted by Chair.

Motion: That the Board approve the draft CMR Additions to Reserve Framework as non-binding general principles for use and adaptation by member municipalities.

Motion carried unanimously.

M2023-36

Closed session

The Board moved into a closed session at 11:15 AM and returned to public session at 12:33 PM.

7. Infrastructure Canada Permanent Transit Fund

Moved by Mayor Thorn, **Seconded by** Mayor Brown, accepted by Chair.

M2023-37

Motion: That the Board receive information on the Infrastructure Canada Permanent Public Transit Fund and a proposed approach for member municipalities to work together on a regional application.

Motion carried unanimously.

8. Roundtable

Mayor Genung thanked member municipalities who reached out during the Town of Cochrane's recent water and waste water emergency. In particular, he expressed his gratitude to the City of Calgary for their assistance during the local emergency and credited regional relationships built at the CMRB table.

9. Next Meeting

Friday, December 15 @ 9:30 by GoTo Meeting.

10. Adjournment at 12:36 PM.

Greg Clark, Chair

Agenda Item	4B
Submitted to	Board
Purpose	For Information
Subject	Board Initiatives Progress Update
Meeting Date	December 15, 2023
<i>That the Board receive for information a progress update on Board initiatives</i>	
<p>Summary</p> <ul style="list-style-type: none"> • In early 2022 CMRB Administration developed a draft 5-year planning timeline to visualize the recommendation to focus on implementing the Growth and Servicing Plans in the near term. • Following the Minister’s approval of the Growth Plan and Regional Evaluation Framework (REF) and the filing of the Servicing Plan by the Minister, CMRB began implementation of REF and the Growth and Servicing Plans. • In 2023, the CMRB confirmed five strategic initiatives. They are: <ul style="list-style-type: none"> ○ Phase 2 of Indigenous Relations ○ Regional Economic Development ○ Environmentally Sensitive Areas Database ○ Scoping the Regional Transportation and Transit Master Plan; and ○ Scoping the Water Roadmap Update ○ Stories of the Land Pilot Project • The purpose of this agenda item is to update the Board on the progress on these five initiatives and other pertinent projects. 	
<p>Attachments</p> <ul style="list-style-type: none"> • Table 1: 2022/23 Board Initiative Update 	

Table 1: 2022/2023 Board Initiatives Update

CMRB Initiative	Phase(s)	Status
1. Indigenous Relations	Dialogue	Renewed interest from Siksika Nation leadership to have a stronger relationship with CMRB, potentially through MOU or other mutually beneficial activities. Pursuing meeting for Jan/Feb 2024.
	Learning	Next opportunity for learning will be a Board workshop entitled 'Exploring Economic Reconciliation' to be held on December 15, 2023.
	Co-create	Additions to Reserve (ATR) Framework. Approved by the Board November 24, 2023. Project Complete.
	Celebrate	Project charter for Stories of the Land pilot project approved by the Board in June 2023. See Initiative 1 a) below.
	Summary Report Overall project status	Not Applicable
1 a) Stories of the Land pilot project	Stage 1	Outreach to cultural groups ongoing. Confirmation of Working Group complete.
	Stage 2	Not Applicable
2. Regional Economic Development	Procurement	MNP LLP is consultant team.
	Environmental Scan	Interviews with municipal and external stakeholders are complete. Summary document circulated.
	Gap Analysis Vision & Framework	Summary document circulated. Workshops with Board and summary report complete. Board approved Purpose Statement and Objectives on June 23, 2023.
	Communications	Communications with interested and affected parties complete.
	Overall project status	Project Complete. Implementation of first objective to begin in 2024. <i>Objective 1</i> <i>Define, Focus on, and Pursue Regionally Significant Opportunities</i> Meetings with municipalities ongoing.

Table 1: 2022/2023 Board Initiatives Update

CMRB Initiative	Phase(s)	Status
3. Scoping Regional Transportation and Transit Master Plan	Procure SMEs	Aziz Merali and David Cooper retained as subject matter experts (SMEs).
	Environmental Scan	Presentation of jurisdictional scan presented to LUSC March 9, 2023. First engagement with municipalities complete. Meetings with Working Group complete.
	Objectives and Scoping	Workshop completed May 11, 2023. TAG met and provided feedback on draft objectives. LUSC recommended draft objectives for approval June 2023. June 23, 2023, Board approved objectives.
	Finalize Scope, Sched and approx. budget	TAG meetings continue. Scoping project ongoing. CMRB Admin working on completing project charter for RTTMP with support from Transportation and Transit TAG, due to Committee in Q1 2024.
	Overall project status	Project delayed.
4. Scoping Water Roadmap Update	Procure SME	Arup retained for the project
	Environmental Scan and Governance Mapping	Ongoing with support from Water TAG.
	Confirm Areas of Focus	Arup draft findings discussion with TAG in July.
	Gap Analysis - Role	Arup draft findings discussion with TAG in July and August. Reporting Complete.
	Finalize Roadmap Update	At September 21 LUSC meeting, Committee requested additional information to strengthen Water Roadmap. CMRB Admin preparing report to address request, discussions with Water TAG are ongoing. CMRB Admin will report back to LUSC by January 2024.
Overall project status	Project delayed.	

Table 1: 2022/2023 Board Initiatives Update

CMRB Initiative	Phase(s)	Status
5. Environmentally Sensitive Areas Database	Procurement	Complete. O2 Planning and Design were the successful proponent.
	Available Datasets	Municipal Administrations and external organizations have provided data to the consultant. Phase I project summary delivered at June 8 2023 LUSC meeting.
	Data Gap Analysis	Complete.
	Database Framework	Ongoing. TAG provided feedback to O2 regarding valuable framework content.
	Database	Second iteration of database circulated to member municipalities for review and comment.
	Reporting	Ongoing.
	Overall project status	
6. DEAL v2 dataset	GIS update (internal to CMRB)	Complete.
	Municipal Feedback	Feedback received. Updates Complete.
	Level 2 Data (approved, planned land use)	Feedback received. Updates Complete.
	Finalization	Complete. Board approved Dealv2 at July 21, 2023 Board meeting. Dealv2 was posted to CMRB Open Data Portal.
	Overall project status	Project Complete.

Agenda Item	5
Submitted to	Board
Purpose	For Information
Subject	Speaker Series Event Recap & Next Steps
Meeting Date	December 15, 2023

That the Board receive for information an update on the Digital Twin Speaker Series Event

Summary

- The purpose of the Speakers Series events is to support member education on topics of interest related to regional planning.
- At its June 8 and July 6 meetings, the Land Use and Servicing Committee (LUSC) identified an interest in learning more about digital twins. The Edmonton Metro Region, in partnership with others, has developed and used a digital twin to evaluate the benefits of its existing growth plan in preparation for a growth plan update.
- On November 24, 2023, the CMRB held a Speakers Series Event at Fort Calgary on the topic of digital twin models and synthetic environments. Three speakers presented: Mr. Phillip Allsop of Orbis Dynamics, Ms. Myrna Bitter of RUNWITHIT Synthetics, and Mr. Bert Pereboom of Canada Mortgage and Housing Corporation. BILD Calgary co-sponsored the event.
- Copies of the presentations by Orbis Dynamics and RUNWITHIT Synthetics are posted on the [Speakers Series section of the CMRB's website](#).
- Following from the Speakers Series, further interest has been expressed about the potential of a dynamic digital twin/synthetic model to investigate questions about transportation and transit, housing, affordable housing, key performance indicators, and others.
- CMRB Administration is gathering further information on the potential uses, costs, and benefits of developing a digital twin model for further discussion with various TAGs. The results of this investigation will be presented to the Land Use and Servicing Committee for its consideration once the information is available, targeting early Q2 2024.

Attachments

- "[Digital Twins in Urban and Regional Planning](#)," presentation by Mr. Phillip Allsopp, Orbis Dynamics.
- "[Inspiring the Future of Your Region](#)," presentation by Ms. Myrna Bittner, RUNWITHIT Synthetics.

Agenda Item	6
Submitted to	Board
Purpose	For Decision
Subject	Letter of Concern 2023-01
Meeting Date	December 15, 2023
<p><i>Motion that the Board grant CMRB Administration an extension to January 26, 2024, and direct Administration to follow the process outlined in Section 7 of the REF Interpretation Guide and bring the recommendation back to the February 9, 2024 meeting of the Board.</i></p>	
<ul style="list-style-type: none"> • The CMRB approved the Growth Plan and attendant Regional Evaluation Framework (REF) in May 2021 and submitted these documents to the Minister of Municipal Affairs for approval. • In Q2, 2022, the Minister of Municipal Affairs requested feedback from CMRB members on changes which the Minister proposed to the Growth Plan and REF. • The Minister approved the Growth Plan and REF on July 11, 2022, and these documents came into effect August 15, 2022. • One of the changes the Minister made to REF was to insert section 2.1 which states <i>"The policies of the Growth Plan apply to all developments, but only regionally significant developments shall be referred to the Board for review through the Regional Evaluation Framework."</i> • The REF process is a trust-based process and therefore CMRB Administration does not monitor municipal council agendas and report to the Board on matters of consistency with the Growth Plan and REF. This approach, however, may lead to a situation where one member municipality may be of the opinion that another member municipality has approved, or is in the process of approving, a development that is inconsistent with the Growth Plan or REF. • As per the REF Interpretation Guide, if a member municipality is of the opinion that a development is inconsistent with the policies of the Growth Plan or REF, the concerned member municipality or municipalities must discuss the issue directly with the other municipality as a first step. • The purpose of CMRB Administration's review of the Letter of Concern is to recommend to the Board the most appropriate process for the Board to review the concern. This is outlined in the Board-approved REF Interpretation Guide, which can be found on the REF section of the CMRB website. • On October 20, 2023, CMRB Administration received a Letter of Concern from the Town of Okotoks regarding a potential amendment to an ASP (the Green Haven Estates ASP) in Foothills County. On November 10, 2023, CMRB Administration requested further information from the Town of Okotoks related to intermunicipal discussions and previous attempts to resolve the concerns. CMRB Administration received the requested information on November 22, 2023. 	

- CMRB Administration provided the Board with a recommendation for the process that the Board should follow to review the concern on November 27, 2023.
- On December 6, 2023, CMRB Administration received a letter from Foothills County expressing significant concern about the Letter of Concern review process. The letter from Foothills County correctly notes that CMRB Administration erred in the application of Section 7.1.3 of the REF Interpretation Guide. Section 7.1.3 indicates that “upon receipt of a letter of concern, CMRB administration will follow-up with the member municipalities to learn more about the development related concerns” and “may request documents from both member municipalities”. CMRB Administration did not directly request further information from Foothills County as part of its review of the Letter of Concern.
- CMRB Administration extends its sincere apologies to Foothills County for this error and requests that the Board provide additional time for Foothills County to submit information to the Letter of Concern process consistent with requirements of Section 7.1.3. of the REF Interpretation Guide.

Attachment

- Foothills Letter to Chair Clark December 6, 2023

1. Background

The Minister approved the Growth Plan and REF on July 11, 2022, and these documents came into effect August 15, 2022. The Minister made a change to REF to insert section 2.1 which states *“The policies of the Growth Plan apply to all developments, but only regionally significant developments shall be referred to the Board for review through the Regional Evaluation Framework.”*

As per the REF Interpretation Guide, if a member municipality is of the opinion that a development is inconsistent with the policies of the Growth Plan or REF, the concerned member municipality or municipalities must discuss the issue directly with the other municipality as a first step.

On October 20, 2023, CMRB Administration received a Letter of Concern from the Town of Okotoks regarding a potential amendment to an ASP (the Green Haven Estates ASP) in Foothills County. On November 10, 2023, CMRB Administration requested further information from the Town of Okotoks related to intermunicipal discussions and previous attempts to resolve the concerns. CMRB Administration received the requested information on November 22, 2023.

2. Error of Process

On December 6, 2023, CMRB Administration received a letter from Foothills County expressing significant concern about the Letter of Concern review process. The letter from Foothills County correctly notes that CMRB Administration erred in the application of Section 7.1.3 of the REF Interpretation Guide. Section 7.1.3 indicates that “upon receipt of a letter of concern, CMRB administration will follow-up with the member municipalities to learn more about the development related concerns” and “may request

documents from both member municipalities”. CMRB Administration did not directly request further information from Foothills County as part of its review of the Letter of Concern. This oversight is an error of process and CMRB Administration extends its sincere apologies to Foothills County.

3. Recommendation

Motion that the Board grant CMRB Administration an extension to January 26, 2024, and direct Administration to follow the process outlined in Section 7 of the REF Interpretation Guide and bring the recommendation back to the February 9, 2024 meeting of the Board.



FOOTHILLS COUNTY

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December 6th, 2023

Greg Clark, MBA, ICD.D
Board Chair
Calgary Metropolitan Region Board
#430, 340-12 Avenue SW
Calgary Alberta T2R 1L5
Sent via email: gclark@calgarymetroregion.ca

RE: Greenhaven ASP Amendment Alignment with the CMRB Growth Plan

Please accept this letter as an addition to the submissions made by the Town of Okotoks regarding the alignment of the noted Area Structure Plan (ASP) amendment with the Calgary Metropolitan Region Board (CMRB) Growth Plan. The County is disappointed that it was not invited to provide a submission of any kind to the CMRB in response to the submissions requested of and provided by Okotoks. We respectfully request that this letter be considered in addition to other materials being reviewed by the Board at their meeting on December 15th, 2023.

Background and Context

On June 28th Foothills County Council held a public hearing regarding an amendment to the Greenhaven ASP and associated amendment to the County's Land Use Bylaw (LUB). Subsequent to this hearing, Council granted first reading on a bylaw to amend the ASP. At the public hearing it was indicated that the ASP amendment was being considered as the infill and redevelopment placetype under the CMRB Growth Plan. This interpretation has been provided to the Town by various means, including the County staff report.

Prior to the public hearing, the Town was circulated regarding the proposed amendment. The Town sent a letter in response to the application circulation dated May 11th, 2023. This letter states that the Town does not feel that the application is in alignment with the growth plan. It does not indicate any detriment to the Town, request that a meeting of the Intermunicipal Committee (IMC) be convened to discuss the concerns of the Town or request a formal response to the Town's concerns. It does however relay concerns that the proposal "enables further fragmentation and an uncoordinated approach to servicing, particularly in the context of JPA3 providing urban reserve" for the Town of Okotoks. This was the first that Foothills learned that the Town was considering additional Foothills County land for potential future annexation. This was particularly surprising considering the County repeatedly requested that the Town consider these lands in their 2017 annexation application to accommodate a 60-year growth horizon. The Town refused to include these lands, indicating that they could not efficiently service them.

Agenda Item 6i

Foothills County and the Town of Okotoks have a statutory Intermunicipal Development Plan (IDP) in place, which includes a dispute resolution process. The plan does not identify future growth corridors for the Town beyond the 60+ years of growth area currently within its boundaries.

REF Interpretation Guide

Section 7.1.1 of the REF interpretation guide indicates that when one municipality has a question regarding alignment of a plan in the process of approval by another municipality “the concerned member municipality or municipalities shall discuss the issue directly with the other municipality as a first step”, prior to involving the CRMB.

On September 14th, Okotoks’ Mayor provided a letter to Foothills County’s Reeve which requests that the County provide the Town a formal written response that outlines how the County feels the ASP amendment meets the servicing, density and placetype requirements of the Growth Plan. The Town is aware that the County has determined the ASP amendment as infill and redevelopment placetype.

While the September 14th letter did not contain a request for a discussion on the matter, it had been understood since August 8th that the Town had placed the Greenhaven ASP amendment discussion as an open session item on the Intermunicipal Committee (IMC) meeting agenda for the September 21st meeting. When Foothills planning staff reached out to Okotoks planning staff to coordinate the preparation of reports and maps to support the discussion at the IMC meeting they were informed that Okotoks would be removing the item from the agenda.

At the September 21st IMC meeting, Foothills County brought up intermunicipal matters in a closed session discussion. While the County is not able to provide what was discussed in closed session due to the County’s Council and Council Committees Code of Conduct, we can attest to the fact that the interpretation of how the Greenhaven ASP amendment aligns with the CMR Growth plan was not discussed. There would be no reason to hold this discussion in camera. The County also questions the appropriateness of the Town having paraphrased discussions in formal correspondence to all regional growth board members and staff, that were held in closed session. We feel that doing so is contrary to the Town’s Council Code of Conduct Bylaw 14-23 Section 10.

After the IMC meeting on September 21st, the CAOs agreed to book a meeting to discuss the Greenhaven ASP matter, suggesting that the Directors of Planning from each organization attend. The meeting was accepted for October 24th. Unfortunately, on October 20th the Town opted to send a formal letter to the CRMB requesting that the Board undertake an investigation on the Greenhaven ASP amendment and its alignment with the Growth Plan, as per the REF interpretation guide. The meeting was then cancelled in anticipation of a response and direction to come from CMRB in response to Okotoks’ formal submission.

Matters of Inconsistency Process

Section 7.1.3 of the REF interpretation guide indicates that “upon receipt of a letter of concern, CMRB administration will follow-up with the member municipalities to learn more about the development related concerns” and “may request documents from both member municipalities”. It is interesting to say the least, that Foothills was not contacted in this regard, and as the member with jurisdiction related to the amendment application itself, was not invited to share perspective on the issue at hand prior to a formal recommendation being made to the Board. After Okotoks submitted their letter, Foothills had anticipated that the CRMB would be reaching out to Foothills to learn about what discussions had

occurred regarding the issue, as well as matters related to the JPA boundary, the ASP and LUB amendments, process, and planning perspectives within the approving jurisdiction. Despite requesting that CRMB reach out to Foothills to gain an understanding of the full extent of the issue, the CMRB has not contacted the County to date. Thus far, the CRMB has only requested information from the Town regarding their interpretation of the plan, and for their summary of discussions that have taken place on the matter.

Okotoks' submission provides various emails between the Town and the Developer which took place a year in advance of the public hearing, as well as emails between County and Town staff regarding the circulation of a subdivision application within the current ASP area. They also provided CMRB with emails between staff on the ASP amendment in advance of the public hearing.

In addition to the email correspondence, Okotoks provided CMRB with their May 11th letter written to the County in response to the circulation of the ASP amendment, as well as a letter written to the County after the public hearing requesting that the County provide a formal written explanation of the growth plan alignment. At no point did the Town indicate any matter of detriment affecting the Town.

Summary

Foothills County questions how CMRB could be satisfied that the information provided by only one of the member municipalities is sufficient to provide the Board with the findings of an unbiased and objective investigation, and to develop the basis for a recommendation to require that an ASP amendment proposing to add 23 residential units to the Greenhaven ASP should come before the Board through a REF process.

Foothills asserts that no detailed discussion has taken place between the parties on the matter, and that none of the letters submitted to the County requested that the matter be formally discussed by administration, IMC, or Council to Council. While the Town asserts that a closed session discussion took place at the IMC meeting on Sept 21st, the County disagrees that any discussion specific to the Greenhaven ASP amendment and its alignment with the growth plan occurred in that closed session. Foothills is of the opinion that closed session discussions are to be kept private. We respectfully suggest that the CMRB review the Okotoks Council of Conduct and consider whether it is appropriate to utilize the information provided by one participant in a closed session discussion to formulate a recommendation to the Board.

In summary, Foothills has been transparent in our interpretation of the Growth Plan and the proposed Greenhaven ASP amendment's alignment. The Town is aware of the County's interpretation and position, and simply doesn't like it. We have an IDP with a dispute resolution mechanism that the Town has not requested be invoked; we also have a JPA3 terms of reference with a similar dispute provision. The Town has chosen not to access either of these formally agreed upon processes. Further, the Town has forgone the opportunities to have had detailed administrative level discussions, as well as discussions at the IMC or Council to Council levels. The Town chose not to request any of these options to engage with the County to discuss its concerns directly.

Therefore, Foothills County finds it inefficient, inappropriate, and entirely undermining to have a member municipality such as our neighbours in Okotoks using CMRB as a lever to interpret Growth Plan alignment prior to adequately having discussed concerns directly with the County. Foothills County feels

that Okotoks' request for regional interference by the CMRB on what is clearly an intermunicipal matter regarding an application that has no regional significance and is located within an existing IDP area is inappropriate. It is our belief that, should the Board wish to weigh in on this item, perhaps it might consider directing Okotoks to utilize one of the many intermunicipal avenues summarized above.

Sincerely,



Delilah Miller
Reeve
Foothills County

cc. Honourable Ric McIver, Minister of Municipal Affairs, Minister of Municipal Affairs,
minister.municipalaffairs@gov.ab.ca

Honourable RJ Sigurdson, Minister of Agriculture and Irrigation, MLA Highwood, highwood@assembly.ab.ca

Jordon Copping, Chief Officer, CRMB, jcopping@calgarymetroregion.ca