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Minutes of the meeting of  
the Governance Committee of  
the Calgary Metropolitan Region Board  
held at CMRB Offices  
on Thursday April 26, 2019

**Delegates in Attendance:**

Reeve Larry Spilak – MD of Foothills  
Deputy Reeve Glenn Koester – Wheatland County  
Councillor Jamie Kinghorn – Town of High River

**CMRB Administration:**

Chris Sheard, Chair  
Jordon Copping, Chief Officer  
Shelley Armeneau, Office Manager

**1. Call to Order**

Called to order at 9:30 AM

**2. Adoption of Agenda**

**Moved by** Councillor Kinghorn, **Seconded by** Reeve Spilak, accepted by Chair.

**Motion:** That the Calgary Metropolitan Region Governance Committee approve the agenda of the meeting.

**Motion carried unanimously.**

**3. Approval of Minutes**

**Moved by** Councillor Kinghorn, **Seconded by** Reeve Spilak, accepted by Chair.

**Motion:** That the Calgary Metropolitan Region Governance Committee approve the Minutes of the March 7, 2019 meeting as presented.

**Motion carried unanimously.**

**4. Q1 Actuals**

**Moved by** Reeve Koester, **Seconded by** Councillor Kinghorn, accepted by Chair.

**Motion:** That the Calgary Metropolitan Region Governance Committee receive and recommend for review by the Board the 2019 Q1 Actuals.

**Motion carried unanimously.**

## 5. Consolidation of Committees

After discussing the pros and cons of consolidating the Land Use and Intermunicipal Servicing Committees, the Governance members supported maintaining two committees for the time being and having joint meetings when required, and as determined by CMRB Administration. This model will serve as an opportunity to test the viability of combining the Committees in the future. This will be reported back to the Board at the next meeting.

## 6. Code of Conduct

**Moved by** Councillor Kinghorn, **Seconded by** Reeve Koester, accepted by Chair.

**Motion:** That the Calgary Metropolitan Region Governance Committee recommend for approval to the Board a proposed Code of Conduct applicable to the Board and Committees, with the following change: Under Section 5 Sanctions for Contravening the Code the sentence will read "*The Board (excluding the Member(s) who is subject of the complaint) by simple majority will determine what sanctions (if any) will be imposed, during a closed session of the Board.*"

**Motion carried unanimously**

## 7. Update on Cost Sharing Meeting

Jordon met with CAOs on April 10 to consider a cost-sharing model for the funding of CMRB. The following models are being considered:

- i. Split based on 50% population and 50% equalized assessment;
- ii. CRP Model – based on population .20 for Calgary and .40 for all other municipalities, with the exception of those with less than 1500 people, who would pay a flat fee of \$500;
- iii. EMRB Model – 10% divided equally between the members, 45% equalized assessment and 45% population;
- iv. Population model based on \$1M worked out on a per capital basis.

These options will go back to member CAOs for further discussion and recommendation to the Board.

## 8. Requests from Board Members

- i. Virtual attendance at Committee and Board meetings: The Governance Committee discussed the suggestion and agreed that in order to have fulsome and productive meetings a call-in option is not viable. Alternates have been put in place to address the situation where a representative cannot attend.
- ii. Condensed Agenda Packages: The Governance Committee did not endorse condensing Agenda Packages at this time.

**9. Closed Session**

Moved into closed session at 10:47 AM. Returned to public session at 11:00 AM.

**10. Next Meeting**

August 23 @ MRU, 12:45 PM

**11. Adjourned at 11:00 AM.**



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**CMRB Chair, Christopher Sheard**

