

Delegates in Attendance:

Mayor Peter Brown – City of Airdrie
Councillor Gian-Carlo Carra – City of Calgary
Mayor Marshall Chalmers – City of Chestermere
Mayor Jeff Genung – Town of Cochrane
Reeve Larry Spilak – MD of Foothills
Mayor Craig Snodgrass – Town of High River
Mayor Bill Robertson – Town of Okotoks
Reeve Greg Boehlke – Rocky View County
Councillor Bob Sobol- Strathmore
Councillor Tom Ikert – Wheatland County

Dale Beesley – ADM Municipal Affairs

CMRB Administration:

Christopher Sheard, Chair
Jordon Copping, Chief Officer
Liisa Tipman, Project Manager–Land Use
Jaime Graves, Project Manager-Intermunicipal Servicing
JP Leclair, GIS Analyst
Shelley Armeneau, Office Manager

1. Call to Order

Called to order at 9:30 AM.

2. Chair's Opening Remarks

Chair Sheard opened the meeting.

3. Approval of Agenda

Moved by Mayor Robertson, **Seconded by** Mayor Brown, accepted by Chair

Motion: That the Calgary Metropolitan Region Land Use Committee approve the agenda of the meeting with the addition of #9 closed session HR item.

Motion carried unanimously.

4. Review and Approve Minutes

Moved by Mayor Brown, **Seconded by** Mayor Chalmers, accepted by Chair.

Motion: That the Calgary Metropolitan Region Land Use Committee approve the Minutes of the September 21, 2018 meeting as presented.

Motion carried unanimously.

5. Employment Projections Analysis

Liisa Tipman introduced Darryl Howery of Applications Management Consulting, who presented on the purpose of the study, project deliverables, collaboration efforts scenarios, and next steps. Mr. Howery answered questions from the Land Use Committee.

6. Interim Regional Evaluation Framework Guide

Liisa Tipman reviewed the background and purpose of the Guide. Clarification on aspects of the Guide was requested, and the Chair directed Liisa to bring the Guide to an upcoming TAG meeting for discussion. If time constraints are a concern at TAG, Liisa will meet individually with any member municipality that has questions.

7. IREF Consultant RFQ

Jordon Copping discussed the third-party consulting services with the Land Use Committee and answered questions. He noted the RFQ would be created with input from the Land Use TAG and subsequently posted on the Alberta Purchasing Connection.

Moved by Mayor Genung, **Seconded by** Reeve Spilak, accepted by Chair

Motion: That the Calgary Metropolitan Region Land Use Committee grant authority to CMRB administration to develop a Request for Qualification for third-party consulting services to provide application review services.

Motion carried unanimously.

8. Communications and Engagement Update

Liisa Tipman presented a request to develop a high-level framework for the public consultation and engagement process, leading to the posting of an RFP for a consultant. The Land Use Committee suggested that a communications framework should be developed first, and is critical to the public consultation and engagement process.

Moved by Mayor Robertson, **Seconded by** Councillor Sobol, accepted by Chair

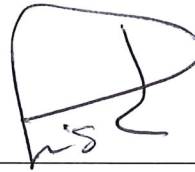
Motion: That the Calgary Metropolitan Region Land Use Committee grant authority to CMRB administration to develop a consultation and engagement framework with TAG and issue an RFP for consulting services.

Motion carried unanimously.

9. Closed Session

Moved into closed session at 11:25. Returned to public session at 12:10

Meeting adjourned at 12:15 PM.



CMRB Chair, Christopher Sheard

