

Minutes of the meeting of
the Governance Committee of
the Calgary Metropolitan Region Board
held at Mount Royal University
on Thursday October 11, 2018

Delegates in Attendance:

Reeve Larry Spilak – MD of Foothills
Mayor Bill Robertson – Town of Okotoks
Reeve Glenn Koester – Wheatland County
Mayor Marshall Chalmers – City of Chestermere
Councillor Jamie Kinghorn – Town of High River

CMRB Administration:

Chris Sheard, Chair
Jordon Copping, Chief Officer
Shelley Armeneau, Office Manager

1. Call to Order

Called to order at 10:00 AM

2. Adoption of Agenda

Moved by Mayor Robertson, **Seconded by** Councillor Jamie Kinghorn, accepted by Chair.

Motion: That the Calgary Metropolitan Region Governance Committee approve the agenda of the meeting.

Motion carried unanimously.

3. Approval of Minutes

Moved by Reeve Spilak, **Seconded by** Reeve Koester, accepted by Chair.

Motion: That the Calgary Metropolitan Region Governance Committee approve the Minutes of the August 23 2018 meeting as presented.

Motion carried unanimously.

4. Q3 Actuals

Jordon Copping reviewed the Q3 actuals and answered questions from the Committee. He recommended that an Operating Reserve policy be created. Mayor Robertson asked that a copy of the Director's Insurance be circulated to the Board and to consider having a representative from AMSC Insurance present to the Board on the policy coverage CMRB has. The Committee received the Q3 actuals as presented and recommended they be taken to the October 26 Board meeting for review.

5. Budget 2019

Moved by Reeve Koester, **Seconded by** Mayor Chalmers, accepted by Chair.

Motion: That the Calgary Metropolitan Region Governance Committee approve the 2019 Budget, with minor amendments as given to administration, for recommendation to the Board.

Motion carried unanimously

6. CMRB Board Member Remuneration

The Committee discussed the proposed policy as presented and asked for clarification on whether the remuneration would also be for committee meetings, or Board meetings only. Jordon agreed to confirm for the next meeting. The Committee agreed the allowances for mileage and parking from CMRB's Expense Policy should be reiterated in the Remuneration document going forward to the Board, and that the effective date would be November 1st.

Moved by Mayor Robertson, **Seconded by** Reeve Spilak, accepted by Chair.

Motion: That the Calgary Metropolitan Region Governance Committee recommend the Board Member Remuneration policy be brought to the Board for review, including the mileage and parking allowances and a start date of November 1st.

Motion carried unanimously

7. CMRB Administration Policies

The Committee agreed that at this time policies will be created as needed. Direction was given to review what is currently in place for a code of conduct (in MGA and individual municipalities) and report back at the next meeting.

8. Dispute Resolution Process

Jordon Copping gave a high-level overview of the findings so far and noted that a third session is being scheduled for early December.

9. Next Meeting

December 6 @ 8:30 AM, if needed, Mount Royal University

10. Adjourned at 11:50 AM.



CMRB Chair, Christopher Sheard