

Minutes of the meeting of
the Governance Committee of
the Calgary Metropolitan Region Board
held at Mount Royal University
on Thursday May 17, 2018

Delegates in Attendance:

Reeve Larry Spilak – MD of Foothills
Mayor Bill Robertson – Town of Okotoks
Reeve Glenn Koester – Wheatland County

CMRB Administration:

Chris Sheard, Chair
Jordon Copping, Chief Officer
Shelley Armeneau, Office Manager

1. Call to Order

Called to order at 9:34 PM

2. Chair's Opening Remarks

Inaugural meeting of the Governance Committee. Consider another call out for additional committee members.

3. Adoption of Agenda

Moved by Reeve Koester, **Seconded by** Mayor Robertson, accepted by Chair.

Motion: That the Calgary Metropolitan Region Governance Committee approve the agenda of this meeting.

Motion carried unanimously.

4. Approval of Terms of Reference

Moved by Mayor Robertson, **Seconded by** Reeve Spilak, accepted by Chair.

Motion: That the Calgary Metropolitan Region Governance Committee approve the Terms of Reference as presented.

Motion carried unanimously.

In-Camera Discussion

In-camera session began at 9:40 AM. In-camera session ended at 11:45 AM.

5. Budget - Motions Arising

Moved by Reeve Koester, **Seconded by** Reeve Spilak, accepted by Chair.

Motion: That the Calgary Metropolitan Region Governance Committee recommends to the Board that it approve the 2018 Budget.

Motion carried unanimously.

6. Administration Policies – Motions Arising

CONFIDENTIALITY POLICY

Motion: That the Calgary Metropolitan Region Governance Committee recommends to the Board that it adopt the policy presented as the CMRB Confidentiality Policy, adding at the end "*Breach of this policy will result in such sanction as the Board may determine appropriate*".

Moved by Mayor Robertson, **Seconded by** Reeve Spilak, accepted by Chair.

Motion carried unanimously.

CONFLICT OF INTEREST POLICY

Motion: That the Calgary Metropolitan Region Governance Committee recommends to the Board that it adopt the Conflict of Interest Policy as presented.

Moved by Reeve Spilak, **Seconded by** Mayor Robertson, accepted by Chair.

Motion carried unanimously.

EXPENSE POLICY

Motion: That the Calgary Metropolitan Region Governance Committee recommends to the Board that it adopt the Government of Alberta Expense Policy as the policy which governs CMRB staff.

Moved by Reeve Koester, **Seconded by** Reeve Spilak, accepted by Chair.

Motion carried unanimously.

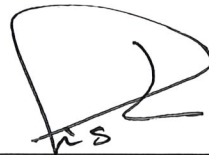
7. Dispute Resolution Process – Direction to Administration

Convene a workshop of member CAOs, providing them with resources needed - including legal if necessary, in order to make a recommendation to the Board regarding a dispute resolution mechanism or appeal process that will satisfy the requirements of the legislation and provide a workable mechanism for the Board in the future.

8. Next Meetings

Meetings in August, October and January will be scheduled after confirming availability with Governance Committee members.

9. Adjourned at 11:52 AM.



CMRB Chair, Christopher Sheard

